

Follow the Signs to **A FUN DAY**

Party Rules

TO CONFIRM RESERVATION
CALL MARGERY @ 859-582-5785
MAIL DEPOSIT TO
BALDWIN FARMS PARTY RESERVATIONS
P. O. BOX 907 - RICHMOND, KY. - 40476

1113 TATES CREEK ROAD, RICHMOND, KY. 40475
DIRECTIONS AND INFO AT www.baldwinfarmssky.com



INFORMATION: This form is to help you gather information we need about your party. After you have collected your information, call for a reservation. If more than one group is scheduling or separate times are required, please make separate reservation requests. (i.e. Two children of separate families sharing the same birthday celebration require \$80.00 per each person. This does not apply to twins, etc.)

COST: Birthday Parties \$80.00 per group.

SCHEDULE YOUR PARTY: We will schedule a party date for you if the date/time is available. However, we request that you schedule far enough in advance to secure your chosen date and send your deposit.

DEPOSIT: Birthday parties require prepayment to secure your reservation. You may deliver your deposit to the farm if time is short. If payment is not received within seven days of the reservation, another party may be booked in your place.

IN THE EVENT OF CANCELLATION: Please contact Baldwin Farms a minimum of 5 business days prior to your scheduled event if you must cancel. Your deposit will be refunded to you if you follow our cancellation notice procedure. Otherwise, deposits are non-refundable. We will reschedule your party in case of rain or verifiable emergency. We are not responsible for any damages or losses relating to emergency cancellation, as determined by Baldwin Farms, solely.

CONFIRMATION: You agree that you have read the contents of this agreement. You agree that you consider all arrangements to be confirmed and definite contingent upon Baldwin Farm's approval and confirmation of this date. You agree that by making the reservation, you will comply with all rules and procedures.

SPECIAL ARRANGEMENTS: There may be an addition cost for special arrangements. You agree to pay these costs upon arrival at the farm. Please discuss with us when you make your reservation.

REMINDERS:

- Events begin promptly at scheduled time. Please arrive 20 minutes early to prepare for your guests if you are hosting an event. If you are running late, please call me at 859-582-5785.
- Have one person responsible for payment for the entire group. We accept cash and/or checks.
- N/C for infants or chaperones in children's party groups.
- Dress appropriately for the weather and for play. Comfortable shoes and old clothes are best. Little ones may need a sweater or jacket on some days. BRING WIPES for hand washing.
- Please park vans or buses parallel where designated. Carpool where possible.
- Consolidate refreshments, drinks or lunches in boxes/coolers to be carried to the picnic area.
- Please supervise children carefully. We are not responsible for accidents or injury.

INFORMATION WE WILL REQUIRE:

Please Schedule # Persons to attend a Party _____ @ \$25 per group
Number of Groups _____

Scheduled Date: _____ Time: _____ a.m. _____ p.m.

Family/ Group/Organization: _____ Group Age Range _____

Parent or Contact Person: _____

Mailing Address: _____ Phone: _____

Cell: _____

Email: _____

School (if applicable) _____ Fax: _____

(One chaperone to every six children must accompany groups under 18)

No. Guests: _____ No. Chaperones: _____ No. Others: _____

Alternate Contact Person: _____ Cell: _____

Email: _____

We look forward to seeing you!

Margery Baldwin