

Follow the Signs to **A FUN DAY**

Retreat/BonFire Reservation Form

TO CONFIRM RESERVATION, PLEASE FILL OUT FORM
FAX TO 859-624-5864
MAIL DEPOSIT TO
P.O. BOX 907, RICHMOND, KY. 40475



Please Schedule # Persons attending Retreat _____ Call for base pricing (according to event)
We will need Bonfire Yes _____ No _____ (Cost \$45)
We need Roasting Sticks (\$5 for ten or you may bring your own) 10__ 20__ 30__ 40__ 50__
Total Reservation Cost _____ Deposit must be received within 10 days of fax: \$40

Scheduled Date: _____ Time: ____ a.m. ____ p.m.
Group/Organization: _____ Group Age Range _____
Contact Person: _____
Mailing Address: _____ Phone: _____
Cell: _____

Email

School (if applicable) _____ Fax: _____

(One chaperone to every six children must accompany groups under 18)

No. Guests: _____ No. Chaperones: _____ No. Others: _____

Alternate Contact Person: _____ Cell: _____

IN THE EVENT OF CANCELLATION, please contact Baldwin Farms a minimum of 5 business days prior to your scheduled event.

CONFIRMATION: The contents of this agreement meet with my approval and I consider all arrangements to be confirmed and definite contingent upon Baldwin Farm's approval and confirmation of this date/agreement.

Signature: _____ Today's Date: _____

SPECIAL REQUESTS/INSTRUCTIONS: _____

REMINDERS:

- Events begin promptly at scheduled time. Please arrive 20 minutes early to prepare for your guests if you are hosting an event. If you are running late, please call me.
- Have one person pay for the entire group upon arrival. We accept cash and/or checks.
- N/C for infants or chaperones in children's groups.
- Dress appropriately for the weather and for play. Comfortable shoes and old clothes are best. Little ones may need a sweater or jacket on some days. BRING WIPES for hand washing.
- Please park vans or buses parallel where designated. Carpool where possible.
- Consolidate refreshments, drinks or lunches in boxes/coolers to be carried to the picnic area.
- Please supervise children carefully. We are not responsible for accidents or injury.

We look forward to seeing you!

Marge Baldwin